



KEY TRAVEL



Hotels

Our dedicated reservations teams have extensive knowledge of the typical and sometimes more challenging destinations that our not-for-profit clients are required to travel to. This, together with our broad offering of specially negotiated Charity and Academic contracts with top hotel chains, makes Key Travel the natural choice for booking accommodation.

Key Travel's exceptional hotel booking service is the perfect complement to our exclusive Charity and Academic flight contracts and enables you to benefit from:

Choice

- Choice of 1000's of worldwide properties to suit all budgets and requirements
- Access to specially negotiated Charity and Academic rates with international hotel chains such as Hilton, Intercontinental Hotels, Crowne Plaza, Holiday Inn and Holiday Inn Express
- Ability to book Premier Inn and Travelodge budget hotel chains
- Ability to choose from a number of payment types, including: On-Account, Government purchasing cards, Lodge cards and credit card guarantee options
- Access to the best available rates and flexibility

Cost Savings

- We present you with the full range of rates, terms and conditions available per room, assuring you of the best value each time
- Instant access to Key Travel's full range of special Charity and Academic, negotiated and published hotel rates, offering significant savings opportunities for our clients
- The ability to create tailored hotel programmes specifically designed to suit your needs. We can consolidate your spend into agreed hotels, and incorporate your individually negotiated rates within your account profile
- Ability to police travel policy compliance

Speed

- Real time availability is shown for over 95% of rooms, for which we are able to provide you with instant booking confirmations
- Should you choose to pay on account, the need for time consuming expense-claim administration is eliminated

Management Information

- Comprehensive management information on your hotel usage is available, allowing us to identify trends and develop bespoke cost saving programmes
- Full integration of booking records into KT Risk Manager reporting (for clients subscribed to our Risk Management product), ensuring that in the event of a crisis you know where your people are

Accessibility

- For heavy hotel users we can provide a bespoke online booking portal, giving your bookers and travellers 24 hour access to Key Travel hotels and your own specially negotiated rates and traveller profiles

Flexibility

- Our Charity and Academic hotel rates permit cancellations and amendments to bookings up until 4pm on the day of arrival free of charge*

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*Key Travel cancellation/amendment fees will still apply